

Vacancy: Communications & Marketing Assistant

We are seeking an aspiring graduate with experience in communications and marketing to join our team and make an instant impact in developing our outreach with current and prospective clients.

The company

Caselex is a unique and fast-growing legal information service aimed at serving antitrust/competition and M&A professionals around the world. Working with our team of national experts from all around Europe, we have developed a comprehensive database of English market definition summaries from merger control decisions delivered by 31 competition authorities around Europe. Having launched the service in Autumn 2016, our client portfolio has grown rapidly to over 100 leading law firms and competition authorities around Europe and beyond.

The job

We are looking for a motivated recent graduate to support us in scaling up our marketing and sales activities. The successful applicant will become part of a young and innovative team based in the European quarter of Brussels, working, in particular, on the development of our social media presence, growing our market presence and contributing to the overall expansion of our company.

Education & Skills

- Preferably a graduate in marketing, communications or related fields;
- Some prior experience in communications and marketing positions and/or sales.
- Excellent command of English demonstrated via study or work experience in English (knowledge of other European languages is a plus);
- Demonstrable social media skills;
- Competence with Adobe CC and web design tools;
- Willingness to learn new skills and go outside comfort zone;
- Pro-active with high-level problem solving skills;
- Driven team-player;
- Flexible and hands-on working attitude.

What can we give you?

- The opportunity to make your mark as part of a dynamic company;
- Be part of a fast growing company inside a truly dedicated team;
- Competitive remuneration and performance bonus.

Practical Information

- We seek to find a candidate who would be available to start work as soon as possible;
- To apply, please send a CV accompanied by a cover letter (max. 1 side of A4) by email to marc@caselex.eu;

For further information regarding this position or if you have any questions regarding the profile, email marc@caselex.eu or call +31 653897002.